

## Job Description

<b>Job title:</b> Dockmaster	
<b>Main purpose of job:</b> Working as part of the Marina Team Manning and operating the sea lock and lifting road bridge Operating plant and machinery; including cranes, boat movers, tractors and trailers Boat movements – assisting the team with the movement/towing of vessels Assist with the general maintenance and upkeep of the marina Basic boat maintenance; in the process training up to a more competent level of boat repair/maintenance	
<b>Department:</b> Port Dinorwic	<b>Location/Branch:</b> Port Dinorwic Marina
<b>Position reports to:</b> Dock/Yard Manager	<b>Position is responsible for:</b> n/a
<b>Length of contract:</b> Permanent	<b>Salary:</b> £11.48 p/h

Main duties
<p>The following are the main duties of the role:</p> <ul style="list-style-type: none"><li>• Working as part of the marina team on general day to day operating duties</li><li>• Manning and operating the sea lock and lifting the road bridge for boats to come in and out of the inner dock area</li><li>• Assist with the general maintenance and upkeep of the marina</li><li>• Assisting the team with the movement of small to medium size boats</li><li>• Operating plant and machinery including cranes, boat movers, tractors, and trailers</li><li>• Basic boat maintenance as part of the Marine Services team (training will be given where required).</li></ul> <p>Other</p> <ul style="list-style-type: none"><li>• Knowledge sharing and upskilling other team members</li><li>• Training as required by the role</li><li>• Other tasks reasonably within the scope of the role</li><li>• This job description may be reviewed from time to time and additional tasks assigned to it.</li></ul>

# Job Description and Person Specification

## Person Specification

Qualifications	Essential	Desirable
Power Boat Level 2		X
First Aid		X
VHF Short Range radio certificate		X
Forklift Truck/Tractor Ticket		X
<b>Knowledge</b>		
Basic knowledge of one or more of the job role areas	X	
Boating/Sailing		X
<b>Experience</b>		
Boating/Sailing		X
Hand Power Tools		X
Operating Plant Equipment		X
<b>Skills</b>		
Ability to swim	X	
<b>Personal</b>		
Flexible work ethic	X	
Working part of a team	X	
<b>Other</b>		
Full clean driving license	X	

Last updated: 18<sup>th</sup> February 2022